

AUDIT COMMITTEE WORKPLAN 2016/17

21ST APRIL 2016

Deadline for finalised reports to Cheryl –Tuesday 12th April - end of day

Annual Governance Statement, 2015/16	Andrew Wathan
Internal Audit Section, Operational Plan 2016/17 - Draft	Andrew Wathan
Internal Audit Section Progress report on Unsatisfactory/Unsound Audit Opinions	Andrew Wathan
2016 Audit Plan	WAO
Early Departures & vacant posts	Peter Davies
Issued raised by member of public regarding Chepstow School	Kellie Beirne
Response to Unsatisfactory Audit Opinion of Passenger Transport Unit from Audit Committee meeting on 22nd October 2015	Richard Cope
Audit Committee Annual Report 2015/16, Annual report 2014/15	Andrew Wathan

26TH MAY 2016

Deadline for finalised reports to Cheryl – 10am Monday 16th May 2016

Finalised reports to Committee Section – end of day Monday 16th May 2016

SUBJECT	AUTHOR
Annual Governance Statement - final	Andrew Wathan
Internal Audit Section Operational Plan 2016 17 - draft	Andrew Wathan
Internal Annual Section Outturn report 2015/16	Andrew Wathan
Update on Specal Investigations	Andrew Wathan

30TH JUNE 2016

Deadline for finalised reports to Cheryl – end of day Monday 20th June

Finalised reports to Committee Section- 9 am - Tuesday 21st June

2015/16 Treasury Outturn Report - to follow	Jon Davies/Lesley Russell
Statement of Accounts 2015/16 - report, Appendices include 1. Summary Accounts information 2015/15, 2. Statement of Accounts (prior to Audit 2015/16, 3. MCC Welsh Church fund accounts 2015/16,	Mark Howcroft/Jon Davies
Review of Reserves	Joy Robson
CPR Exemptions 6 monthly	Andrew Wathan
Improvement Plan - Certificate of Compliance & Regulators Feedback	Matt Gatehouse
Corporate Assessment - Action Plan Progress report	Matt Gatehouse
Corporate Assessment Follow Up:Governance Review	WAO
Final Resilience Assessment	WAO

15TH SEPTEMBER 2016

Deadline for finalised reports to Cheryl –**Finalised reports to Committee Section**

MCC Audited Accounts 2015/16 (formal approval)	WAO/Mark Howcroft/Jon Davies
ISA 260 report - MCC Accounts	WAO/Mark Howcroft/Jon Davies
Internal Audit Charter	Andrew Wathan
Internal Audit Progress report 2016/17 quarter 1	Andrew Wathan
Annual Improvement report	WAO
People Services Annual Report & workforce plan	Peter Davies

13TH OCTOBER 2016**Deadline for finalised reports to Cheryl –****Finalised reports to Committee Section –**

Review of MRP	
Audited Welsh Church Fund Trust Fund Accounts 2015/16	Mark Howcroft
Audited Monmouthshire Farm School Trust Fund Accounts 2015/16	Mark Howcroft
Audited Llanelly Hill Social Welfare Centre Trust Fund Accounts 2015/16	Mark Howcroft
ISA 260 reports - Trust Funds	WAO
Review of Human Resources	WAO
Information Technology	WAO
Whole Authority Complaints, Comments & Compliments report	Annette Evans

17TH NOVEMBER 2016**Deadline for finalised reports to Cheryl –****Finalised reports to Committee Section –**

Internal Audit progress report 2016/17 - quarter 2	Andrew Wathan
Unsatisfactory Audit Opinions	Andrew Wathan

15TH DECEMBER 2016**Deadline for finalised reports to Cheryl –****Finalised reports to Committee Section –**

Implementation of Audit Recommendations	Andrew Wathan
Update on Special Investigations	Andrew Wathan

2ND FEBRUARY 2017

Deadline for finalised reports to Cheryl –

Finalised reports to Committee Section

CPR Exemptions 6 monthly	Andrew Wathan
Q3 Progress report	

16TH MARCH 2017

Deadline for finalised reports to Cheryl –

Finalised reports to Committee Section

Internal audit 2017/18 plan	Andrew Wathan

Apr-17

Deadline for finalised reports to Cheryl –

Finalised reports to Committee Section –

Unsatisfactory audit Opinions	Andrew Wathan
Annual Governance Statement	Andrew Wathan

